



**MONGOLIAN NATIONAL UNIVERSITY
OF EDUCATION**

**HANDBOOK FOR INTERNATIONAL
STUDENTS OF MNUE**

(For Graduate Students)

**ULAANBAATAR
2024**

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Foreword

I am pleased to greet you on behalf of the Mongolian National University of Education (MNUE), an institution of higher education which has a history of more than seventy years.

Education is more than mere instruction; it is the very essence of human development and our collective future. It hinges on the core principles of knowledge, capability, and living meaningfully. Today's education necessitates a harmonious blend of foundational principles with contemporary advancements, individual human growth, and national policy directives. It emphasizes the marriage of scientific knowledge with its pragmatic implementation.

In this global era, recognizing individual variances and championing equitable educational access have become paramount. At MNUE, we are deeply committed to cultivating educators equipped with both innovative and interpersonal skills. Our vision is to shape citizens who possess not just knowledge but also a positive mindset, a passion for learning, an innate drive for achievement, and the life skills to thrive in a dynamic world. Moreover, MNUE is dedicated to producing professionals in various fields, addressing the evolving societal demands.

Our dedicated academic team is acutely aware of the pivotal influences shaping 21st-century education. They recognize the significance of political, economic, social, and technological factors. The rapid technological strides, the digital ecosystem, and notably, the imperatives of artificial intelligence in learning, are all being integrated into our programmatic reforms.

MNUE's ambition extends beyond conventional horizons. We strive to nurture the next generation of imaginative educators, innovators, and entrepreneurial visionaries who will be instrumental in fostering global sustainable growth and bolstering our nation's competitive edge.

To our collaborative partners and the ambitious youth contemplating joining our academic community: We value your trust in MNUE. Together, let us forge ahead and sculpt a brighter, more enlightened society.

RECTOR OF MNUE J.BATBAATAR

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CHAPTER 1. INTRODUCTION OF MONGOLIAN NATIONAL UNIVERSITY OF EDUCATION

Vision, Mission, Values:

- **Vision:**

To become a competitive institution in educational studies, research, and training among Asian universities

- **Mission:**

To empower creative educators and specialists who nurture every child's potential

- **Objective:**

Develop research, innovation, teaching methods and technologies, bring the quality of educational services to the level of a contemporary university, and create a management system based on outcomes

- **Values:**

1. Humane and ethical students adept at effective learning strategies
2. Professors proficient in guiding students' learning processes and research endeavors
3. Creative and accomplished alumni contributing to the holistic development of every child
4. Creative, responsible, and integrated community
5. Management that prioritizes both progress and values
6. Favorable environment for training, research, and innovation
7. Decision-making based on outcomes

Historical Trajectory:

The Mongolian National University of Education was established in 1951 as the State Teacher's Institute, initially housed in a former government building (presently known as Building I). In its early days, the Institute commenced its operations with a faculty consisting of 8 teachers, educating a cohort of 212 students. The library, focusing on Mongolian language, literature, numerical physics, history, natural sciences, and chemistry, housed approximately 2,000 books.

- 1951 State Teacher's Institute
- 1957 State Teacher's College
- 1991 State University of Education
- 2004 Mongolian National University of Education (MNUE)

Throughout its 70-year history, the MNUE has also undergone several structural transformations in its faculty and departments:

- 1961: 4 faculties and 8 departments
- 1971: 6 faculties and 18 departments
- 1981: 6 faculties and 20 departments
- 1991: 6 faculties and 19 departments
- 2001: 9 constituent schools and 19 departments
- 2011: 12 constituent schools, an affiliated secondary school, and 44 departments
- 2014: 5 constituent schools, an affiliated secondary school, an affiliated kindergarten, and 35 departments
- 2017: 8 constituent schools, an affiliated secondary school, an affiliated kindergarten, and 35 departments
- As of 2023, MNUE is organized into 9 constituent schools, an affiliated secondary school, an affiliated kindergarten, and a total of 45 departments.

Division of Academic Affairs and Cooperation:

The Division of Academic Affairs and Cooperation is responsible for overseeing and providing overall management for a broad scope of functions within the University such as formulating policies for bachelor's, master's, doctoral, and other educational programmes, as well as managing the daily execution of educational activities. It also conducts evaluation of different forms of education through quantitative and qualitative analyses, maintains student records, statistics, enrollment numbers, and graduation data for students at all academic levels, oversees student development initiatives including clubs, voluntary work, and student part-time employment opportunities. Moreover, the Division is involved in: the administration of tuition grants and loan assistance; ensuring the reliability of the school's ICT environment and learning management information system; and facilitating professional and methodological development of professors and teaching staff. The Division comprises units responsible for implementing following activities.

- ***Division of Academic Programme & Digital Learning:***

The primary responsibilities of this Unit includes implementation of: all forms of undergraduate education policies; daily training activities; training evaluations involving quantitative and qualitative analyses; gathering statistics; managing undergraduate enrollment and graduation; records of teaching practices; administering tuition grants and loan assistance; facilitating e-learning initiatives; and ensuring the reliability of the school's ICT environment. It is also responsible for maintaining records of the professional and methodological development of professors and teachers, ensuring the unified application of policy and management.

Address: Rooms 108-109, Building 1, MNUE

Contact: 11311547

- ***Graduate Programme Office***

The Graduate Programme Office's main duties are implementing policies governing master's and doctoral education programmes, overseeing the day-to-day operations of graduate training and evaluation processes, guiding, and managing the admission procedures for graduate programmes, ensuring a smooth pathway to graduation. In addition, this Office administers tuition grants and provides essential loan assistance to support graduate students, facilitates cultural and community exchanges, and fosters an international academic environment, especially among foreign graduate students.

Address: Rooms 105, Building 1, MNUE

Contact: 77775115 /1034/

- ***Service Center for Student Development***

The Service Center's responsibilities are: to support the overall development of students; facilitate student empowerment by backing volunteer initiatives led by students; managing student clubs; encouraging student collaboration and personal growth; and providing assistance finding part-time jobs to help students prepare for their future careers.

Address: Rooms 101, Building 1, MNUE

Contact: 77775115

Research and Innovation Division:

The Division: creates, maintains and implements unified policies that enhance the effectiveness of both teachers' and students' academic work; supports the creation of academic materials; and fosters cooperation among domestic and international faculties. Moreover, it focuses on improving coordination in academic and research activities of MNUE Institutes, libraries, and Centers, develops entrepreneurship education, and helps its scholars explore new research areas.

Address: Rooms 211, Building 1, MNUE

Contact: 77775115 /1030, 1031/

Division of Finance and Investment:

The Division of Finance and Investment at MNUE operates in two areas: Finance, Investment, Maintenance Unit and Learning Environment Support Activity Center.

- ***The Finance, Investment, and Maintenance Unit***

This Unit is tasked with planning and managing daily financial and investment activities including budget preparation, monitoring and implementation of accounting methods, recording, and reporting of the university's financial and investment undertakings, and preparing reports and information in compliance with relevant laws and regulations.

Address: Rooms 115, Building 1, MNUE

Contact: 77775115

- ***Learning Environment Support Activity Center***

The primary mission of the Center is to: ensure an attractive, clean, and safe environment for the entire MNUE community—including teachers, staff, and students; enhance the work, study, and living conditions; and foster an atmosphere

that supports academic pursuits and personal development for teachers, staff, and students. Presently, the Center operates with a team of over 200 general service employees.

Address: Rooms108-109, Building 1, MNUE

Contact: 77775115

Administrative Division:

The Administrative Division is at the forefront of managing day-to-day operations, safeguarding archives, handling human resources, navigating legal and safety aspects, and directing the monitoring and analysis efforts. This Division is also responsible for steering our international relations, healthcare initiatives, media engagements, and public relations.

Address: Rooms 108- 109, Building 1, MNUE

Contact: 77775115

SCHOOL OF MATHEMATICS AND NATURAL SCIENCES

Brief Information

Numerical Physics and Natural Sciences, the original branches established at MNUE in 1951, have evolved into the School of Mathematics and Natural Sciences (SMS). The present-day School of Mathematics and Natural Sciences at MNUE is actively engaged in research, training, and academic pursuits through its 7 Departments and 2 Centers.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Mathematics Teacher
- Informatics Teacher
- Physics Teacher
- Chemistry Teacher
- Biology Teacher
- Chemistry and Biology Teacher
- Geography Teacher
- Biology and Geography Teacher
- Biology and Health Teacher

- Health Teacher
- Software Engineer
- Ecologist

Master's Programmes

- Mathematics Education
- Information Technology Education
- Chemistry Education
- Biology Education
- Physics education
- Geography Education
- Biology
- Chemistry
- Physics
- Mathematics
- Geography
- Information Technology

Doctoral Programmes

- Mathematics
- Biology
- Chemistry
- Physics
- Geography

Research Priority Areas: Mathematics and Education of Natural Sciences

Other areas of research:

- Discrete mathematics
- Functional analysis
- Exploration of computer science, applied mathematics, and applied technology
- Investigation into raw material recycling in Mongolia
- Research on nature conservation and biodiversity
- Educational metrics
- Biophysics

Address: Buildings 2, 3, 12, MNUE, Khoroo 8, Beijing Street, Mongolia 14191, Sukhbaatar District, Ulaanbaatar

Contact: 7777-96-69 /12-00, 12-01/

SCHOOL OF SOCIAL SCIENCES AND HUMANITIES

Brief Information

In 1951, the Department of Linguistics was established, which later expanded in 1964 into the Faculty of Mongolian Language and Literature, forming the independent Departments of Mongolian Language and Literature. Subsequently, the Department of Journalism was established in 2006. In 2001, the School of Mongolian Studies commenced operations with three departments. Similarly, the Department of History and Social Sciences, which originated in 1951, later divided into two departments in 1965. Finally, the School of History and Social Sciences was established in 2001. In 1952, the Department of Russian Language was founded, followed by the establishment of the Department of English Language in 1991, and the Department of English and German Language in 1993. Subsequently, in 1998, the Department of East Asian Languages was formed. The year 2001 saw the establishment of the School of Foreign Languages. Since 2014, these three Schools merged into one: the School of Social Sciences and Humanities. Currently, the School of Social Sciences and Humanities conducts academic research and training activities across 9 Departments and 2 Centers.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Social Studies Teacher
- History Teacher
- History and Social Studies Teacher
- Archive and Record Keeping Specialist
- Historical and Cultural Tourism Specialist
- Teacher of Mongolian Language and Literature
- Language and Literature Researcher
- English Language Teacher
- Russian Language Teacher
- Chinese Language Teacher
- Korean Language Teacher
- German Language Teacher
- Japanese Language Teacher
- Teacher of German and English Languages
- Teacher of Russian and English Languages

- Teacher of Japanese and English Languages
- Journalist

Master's Programmes

- Journalism
- History Education
- Philosophical Education
- Political and Legal Education
- Mongolian Language and Literature Education
- Foreign Language Education
- Political Science
- Literary Studies
- Foreign Linguistics
- History
- Philosophy
- Sociology
- Linguistics
- Social Studies Education

Doctoral Programmes

- Linguistics
- History
- Political Science
- Literary Studies
- Journalism and Informatics
- Philosophy
- Foreign Linguistics

Research Priority Areas

- Mongolian Studies

Address: Building 4, School of Social Sciences and Humanities, MNUE

Contact: 11-328450

SCHOOL OF FINE ARTS AND TECHNOLOGY

Brief Information

The School of Fine Arts and Technology's foundation was built when, in 1958, the National University of Education opened an "Art-Design Technology Teacher" class. Presently, it conducts research and provides training through three professional Departments, employing 48 teachers and staff. The Department serves more than 800 students, both domestic and international, and has specially equipped offices and laboratories. Over 40% of the teaching staff hold academic degrees and conduct fundamental and supplementary research in visual arts, design, and traditional techniques. In addition to preparing future educators in fields such as visual arts, cartographic design, and design technology, the teachers also mentor aspiring specialists in graphic and clothing design, at the bachelor's level, and offer master's and doctorate courses in these areas.

The focus is on advancing learning technology, refining the learning environment and management practices, improving accessibility, empowering, and developing our teaching staff, and taking responsibility for enhancing the teaching profession and education in art, design, and technology for all. We collaborate with universities and professional organizations in countries like Russia, China, Japan, Poland, and the Republic of Korea, facilitating successful teacher and student exchanges as well as 2+2 programmes.

Currently, our School is organized into the following units: Department of Fine Arts; Department of Technology; and the Department of Design Cartography.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Art Teacher
- Teacher of Design and Cartography
- Teacher of Design and Technology
- Graphic Design
- Multimedia Design
- Clothing Design

Master's Programmes

- Cartographic Design Education
- Art Education
- Design Technology Education

- Fine Art
- Graphic Design
- Art Studies

Doctoral Programme

- Art Studies

Address: Building 7, MNUE, Khoroo 8, Baga Toiruu 14, Mongolia 14191, Sukhbaatar District, Ulaanbaatar

Contact: (976-11) 310923, 312561, 7777-6226 /2009, 2010/

SCHOOL OF EDUCATIONAL STUDIES (SES)

Brief History

The School of Education was one of the seven cabinets established in the Mongolian National Institute of Education in 1951. Initially, it was known as the Cabinet of Education, which later became the foundation of the SES. Currently, SES orchestrates research, educational programmes, and training through six departments, and two research centers.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Psychologist
- Social Worker
- School Psychologist
- Social Work and Child Methodologist
- Lifelong Learning Teacher
- Special Needs Education Teacher

Master's Programmes

- Educational Studies
- Educational Administration
- Educational Technology
- Psychology
- Social Work
- Lifelong Learning
- Special Needs Education
- Teacher and Business Studies Education

Doctoral Programmes

- Education
- Educational Administration
- Psychology

Research Priority Areas

- Education
- Psychology
- Educational Administration

- Social Work
- Special Needs Education
- Lifelong Learning

Address: Building 9, MNUE, Khoroo 8, Beijing Street, Mongolia 14191, Sukhbaatar District, Ulaanbaatar

Contact: (976-11) 70120013, 77776116 /1061/

TEACHER'S SCHOOL

Brief Information

In the autumn of 1922, literate youth from diverse provinces were assembled and underwent an intensive four-month training programme. This initial cohort was subsequently entrusted with the responsibility of educating people nationwide. For their efforts, they were paid 30 lans from the State fund. This marked the beginning of the Teacher's School.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Primary School Teacher
- Music Teacher

Master's Programmes

- Primary Education Teaching Methods
- Art Education

Research Priority Areas

- Theory, methodical research, and innovation in primary education and music education
- Early childhood development, maturation, and inclusive education
- Elementary education and music teacher development research

Address: Building 4, MNUE, Khoroo 8, Baga Toiruu 14, Mongolia 14191, Sukhbaatar District, Ulaanbaatar

Contact: +976-7777-6464, +976-8864-4188

SCHOOL OF PHYSICAL EDUCATION

Brief Information

Since 1955, the state-owned School of Physical Education has specialized in training individuals in physical education and sports. Initially, in 1955-1956, the Institution offered a three-year training programme for physical education teachers at the State Teachers' Institute. This duration was extended to four years in 1957 and further evolved to include higher education training for physical education teachers by 1960. Presently, the School hosts over 800 students instructed by approximately 40 faculty members. It is actively engaged in developing and implementing its growth initiatives. In the past 60 years, our school has contributed to and enriched Mongolia's sports history. We take immense pride in the achievements of Mongolian Labor Heroes, respected teachers, outstanding athletes, honored sports educators, coaches, Olympians, and world champions. They all emerged from generations of teachers, students, and graduates of our School of Physical Education.

Our School's primary objective is to educate proficient Physical Education Teachers with strong teaching principles and the essentials of teacher education. Since the 1990s, we have expanded our focus to train specialized coaches equipped with advanced theoretical and methodological skills to mentor future elite athletes. Adapting to societal shifts, our School has expanded its programmes to include specializations in sports journalism and sports tourism. We also manage "post-career athlete training," aiming to enhance athletes' efforts by offering skills and education. Additionally, we retrain and advance physical education teachers in public schools. Our current structure includes: the Department of Physical Education and Sports Theory and Methodology; the Department of Sports; and the Department of Physical Education.

Programmes:

The professional departments offer the following programmes:

Undergraduate Programmes

- Physical Education Teacher
- Physical Education Methodologist
- Physical Education Teacher and Methodologist
- Sports Coach, Physical Education Teacher
- Sports Coach
- Sports Tourism
- Sports Journalist

Master's Programmes

- Physical education
- Sports coach

Research Priorities

- Physical education and sports education
- Study of Mongolian people's health and physical fitness
- Sports medicine and biomechanics

Address: Building 3, MNUE, Khoroo 8, Baga Toiruu 14, Mongolia 14191, Sukhbaatar District, Ulaanbaatar

Contact: (976-11) 322106, 77775445 /2200/

SCHOOL OF PRESCHOOL EDUCATION

Brief Information

The training for Preschool Teachers commenced in 1941 with the introduction of a 3–6-month course, graduating a cohort of 248 teachers. In Academic Year 1951-1952, a one-year course was established near MNUE, training 48 teachers. Subsequently, in 1953-1954, a three-year course was launched, graduating 218 preschool educators.

In 1962, the decision was made to segregate kindergarten teachers' education and training from the Teachers' School. This led to the formal establishment of the "Kindergarten Teacher Training School." Starting from academic year 1962-1963, an autonomous institution, the Kindergarten Teacher's School, was established. This Institution prepared kindergarten teachers and methodologists in secondary education.

Starting from the 1995-1996 school year, this Institution merged with the Music Teacher's School, establishing the College of Pedagogy which operated with 2 faculties. This collaboration led to the establishment of the Kindergarten Teacher's College in 1997; later, in 2001, it was renamed as the Kindergarten Teacher's School.

During the 1998-1999, The Faculty of Music transitioned to become part of the College of Culture, while the Faculty of Kindergarten Teacher Methodology remained a part of the Teacher's School.

The School of Preschool Education has successfully trained 5141 specialized preschool teachers along with 29 music teachers. Since 1995, it has been responsible for producing teachers with diplomas in higher education. Furthermore, starting from 1999, it has graduated teachers who hold bachelor's degrees. Overall, it has trained a total of 1195 preschool teachers and 29 music teachers. Since its establishment, the School of Preschool Education has trained 7117 specialists, supplying approximately 90% of the country's preschool teachers through its graduates. In 2004, the School of Kindergarten Teachers was renamed the College of Preschool Education.

Between 1994-1995, the Institution enrolled 10th-grade graduates for a four-year programme aimed at producing teachers with bachelor's degrees. Simultaneously, a 1.5-year programme trained individuals with specialized secondary education. Starting in 2010-2011, the College shortened the course duration to 1 year and started training preschool teachers with bachelor degrees. In 2014, the recruitment and training of 10th-grade graduates shifted to a 3.5-4-year programme geared toward preparing teachers with bachelor's degrees.

In 1996–1997 the School of Preschool Education became part of the Mongolian State University of Education. In 2006-2007, the Institution introduced Master's degree courses. In 2001, the School authorized its "Kindergarten Methods" training programme, initially approved by the organization and later accredited by the National Higher Education Accreditation Council in 2006. Subsequently, in 2020, its "Teacher and Preschool Education" programme also attained national accreditation. Since 2009-2010, the School has been training graduates with both teaching and non-teaching bachelor's degrees in Kindergarten Methodology.

Presently, the Institution operates with three departments: the Department of Methodology, the Department of Art, and the Department of Pedagogy and Psychology. It also has teaching methodology and research centers.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Teacher, Preschool Teacher
- Preschool Music Teacher

Master's Programme

- Preschool Education

Research Priorities

- Comprehensive development of early childhood

- Content and methodology reform in preschool education

Address: School of Pre-School Education, MNUE, Dilav Khutagt Jamsranjav Street–18, Bayangol District, Ulaanbaatar, 16066

Contact: 77774664 /2406/

ARKHANGAI CONSTITUENT SCHOOL

Brief Information

The Arkhangai Teachers' School started in 1951 as a teacher training school and expanded into a teachers' college in 1990. By 2010, it became the Arkhangai Teachers' School of MNUE. Throughout its history, the school has proudly trained educators from Mongolia's central and western regions. It currently operates with departments focused on Elementary Education, Mathematics and Natural Sciences, Mongolian Language and Literature, and Educational Studies.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Primary School Teacher
- Preschool Teacher
- Teacher of Mongolian Language and Literature
- Mathematics Teacher
- History and social studies Teacher
- English Teacher
- Social Worker
- Psychologist

Master's Programme

- Educational Studies

Research Priorities

- Content and methodology research in: social sciences; humanities; pre-school education; primary school education

Address: Arkhangai Teacher's School, MNUE, Arkhangai province, Mongolia

Contact: +976 70333123

BAYAN – OLGII CONSTITUENT SCHOOL

Brief Information

This Institution was originally established in 1990 as a specialized high school in Bayan-Olgii province, dedicated to training teachers and cultural workers in the western region of the country. From 1996 to 2010, it operated as a Teacher's College under MNUE in Bayan-Olgii province, and from 2010 to 2022, it became a branch school of Hovd University. In Academic Year 2022 – 2023, it expanded its operations and again became a branch school of MNUE. Currently, the School operates with two buildings dedicated to educational purposes, a library, a sports center, and three departments: the Department of Natural Sciences and Social Sciences, the Department of Educational Studies and Methodology; and an Office of Academic Programmes.

Programmes

The professional departments offer the following programmes:

Undergraduate Programmes

- Primary School Teacher
- Preschool Teacher
- Teacher of Mongolian Language and Literature
- Mathematics Teacher
- History and Social Studies Teacher
- English Teacher
- Social Worker
- Psychologist

Research Priorities

- Education
- Language, culture, history, education of Mongolia's ethnic minorities (Bilingual Education)

Address: No. 123, A. Jamila-1 Street, Bag 11, Ulgii soum, Bayan-Olgii province, Mongolia

Contact: +70422582, 99183724

LIBRARY SYSTEM

The MNUE library system operates through several branches, including the libraries at Arkhangai and Bayan-Olgii constituent schools, the School of Preschool Education, the MNUE Lyceum, and the central library. Together, these libraries house a vast collection of 268,610 items, offering both classroom needs and open-choice services to readers. These libraries utilize Koha software, supporting international standards such as the MARC21 standard and Z39.50 protocol, enhancing the services provided to readers and ensuring efficient library management.

Online catalog address:

1. <http://catalog.MNUE.edu.mn>
2. <http://library.MNUE.edu.mn/>

To use the student library:

As an MNUE student, you have access to all branches of the MNUE library system. The MNUE library serves a diverse range of students, including teachers, undergraduates, master's and doctoral candidates, evening students, and part-time learners. To utilize the library services, students need to visit the service area, log into their student website, and scan their personal QR code using the librarian's QR code reader. Additionally, students are required to provide personal information and a photo, through the website, for library access.

Electronic services of the MNUE library:

The QR codes below can be used to become familiarized with our library's several electronic services:



These QR codes can be read directly from an iPhone; for Android phones, it is necessary to first download and install a QR scanner.

№	Halls	Areas of Activity	Number of Seats	Location
1	Research hall – 1	History and Social Studies Education	80	Central Library, 2nd floor
2	Research hall – 2	Mongolian Language, Literature, and Linguistics Education	80	Central Library, 3rd floor
3	Research hall – 3	Research Hall	20	Central Library, 3rd floor
4	Research hall – 4	Educational Studies, Psychology Education	80	Central Library, 4th floor
5	Periodicals	Journals, Newspapers	10	Central Library, 4th floor
6	Lending Library	A variety of scientific books		Central Library, 2nd floor
7	Library of School of Mathematics and Natural Sciences,	Education of Mathematics and Natural Sciences	200	School of Mathematics and Natural Sciences, School of Physical Education
8	School of Physical Education	Physical Education		
9	Library of Teacher's School	Elementary School for Teacher Education	90	Teacher's School
10	Library of School of Preschool Education	Preschool Education	100	School of Preschool Education
11	Arkhangai Sub-School, Teacher's School Library	A variety of scientific books	150	Arkhangai Province
12	Libraries of Secondary Schools	Secondary Education		Secondary School

The Location of MNUE's Central and Branch Libraries:

Student Dormitories			
1	Student Residence I	By the request of all domestic and international students of MNUE	Bayanzurkh district, 6th khoroo, in front of Lion bridge, 9-storey building adjacent to the Student Dormitory 2
2	Student Residence II	By the request of all domestic and international students of MNUE	Bayanzurkh district, 6th khoroo, in front of Lion bridge, 9-storey building located in front of the Oyuni Undraa building.
3	Dormitory 1	MNUE Students	Bayanzurkh District, 6th khoroo, in front of Lion Bridge, adjacent to Student Residence II, building with red roof
4	Dormitory 2	MNUE Students	Bayanzurkh District, 6th khoroo, in front of Lion Bridge, green-brown building on the left side after the arch of Student Residence II
5	Dormitory 3	Staff	Bayanzurkh district, 6th khoroo, in front of Lion Bridge, 4-storey green building facing the west located in the southeast of Student Residence I
6	Dormitory 4	MNUE Students	Bayanzurkh district, 8th khoroo, behind the Lion bridge, 4-storey yellow building next to SES
7	Dormitory 5	MNUE International Students	Bayanzurkh district, 8th khoroo, along the road behind the Sonor Plaza, in front of the 4th building of the National University of Mongolia, green and gray 4 storey building

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CHAPTER II. COURSE ORGANIZATION

Glossary

Learning Plan: a document that outlines the structure of a higher education institution, including details about courses, internships, and their corresponding credit hours.

Course Curriculum: a recommendation within an academic programme, guiding students in acquiring theoretical and practical knowledge and skills, providing details on the course volume, the overall planning and evaluation of the course, and recommended reference books. It also outlines course outcome, content, methodology, learning materials, and assessment.

Course Credit: a measure of the time allotment of an individual course, based on course type and hours. One credit hour in a week for student learning consists of:

- 16 hours for lectures + 2 hours of self-study per week
- 32 hours of seminars + 1-2 hours of self-study per week
- 32 hours of laboratories + 1-2 hours of self-study per week
- 32 hours of practice + 1-2 hours of self-study per week

For example: 1 credit for 2 hours, 2 credits for 3 hours, and 3-4 credits for 5 hours of self-study per week is planned to be spent. The credit hours for each course are split into separate hours as follows:

- 2:2:0:0 (5) This course has 3 credits.
- 2 hours of lectures
- 2 hours of seminars, no laboratory hours, no practice hours
- 5 hours of self-study per week

32 hours spent on teaching practicum and research for a master's or doctoral degree is equivalent to one credit hour.

The duration of a class is 50 minutes. This can extend to 90 minutes without a break.

Course Assessment: the process of evaluating the course outcome or the knowledge, abilities, and attitudes of the students according to specific criteria. The assessment grade values are expressed in numbers and letters.

Grade Point Average (GPA): combines quantitative and qualitative assessments of a student's knowledge. It is an arithmetic weighted average where grade points earned in each course (multiplied by credit hours) are summed and divided by the total credit hours.

E-learning: a learning activity conducted over the internet, using information and communication technologies. It may be employed in two ways: online and blended.

- Online learning: also called distance learning; when learning is completely acquired over the internet. Requires access to a learning management system platform
- Blended learning: combines distance learning with traditional in-person instruction

Learning Management System (LMS): a software platform used to deliver educational courses, training programmes, and learning materials.

Organization of Graduate Programmes:

Master's and Doctoral degree programmes are called "Graduate Programmes." The Department of Graduate Programmes is responsible for the development, implementation, and evaluation of integrated policies for graduate programme at MNUE. The Graduate Programme Office provides registration, admission, course schedules, activity monitoring, mentoring, coordination, organization of training, programme implementation, and performance monitoring, as well as creation, management and organization of related databases. The delivery of graduate programme coursework has basic three forms:

- Classroom
- E-learning
- Blended

Based on student numbers, the training is organized in electronic or blended forms for 1-4 students, and in a classroom setting for 5 or more students. Our Learning Management System (LMS) is used to organize and provide coursework, in either electronic and blended formats.

MNUE's Learning Management System (LMS)

DIRECTIONS

LMS web address

You should use the link <https://ulms.MNUE.edu.mn/> to access the education and management information system of MNUE (LMS). Enter your login name and password that has been provided by the Office of Academic Programmes of your School.

Main home page

When you log into LMS, the main home page appears; the menus are located on the right side of the window.

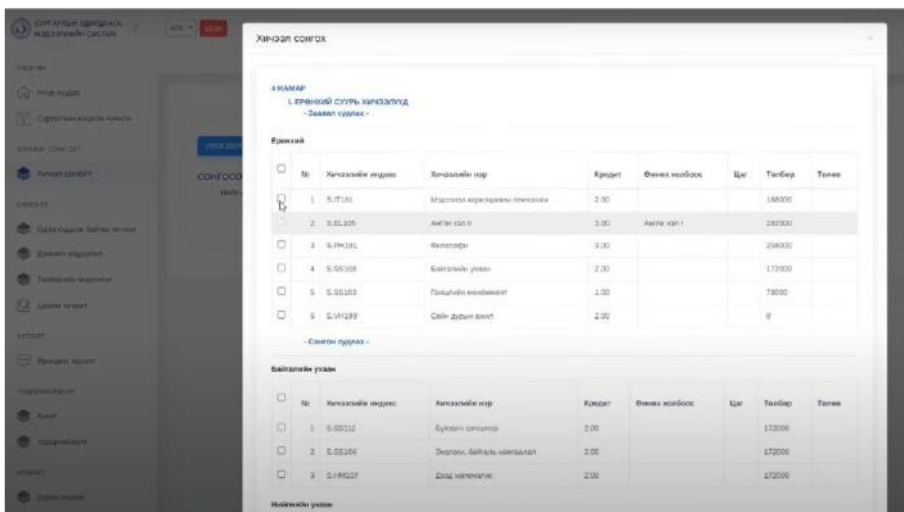


Main menu

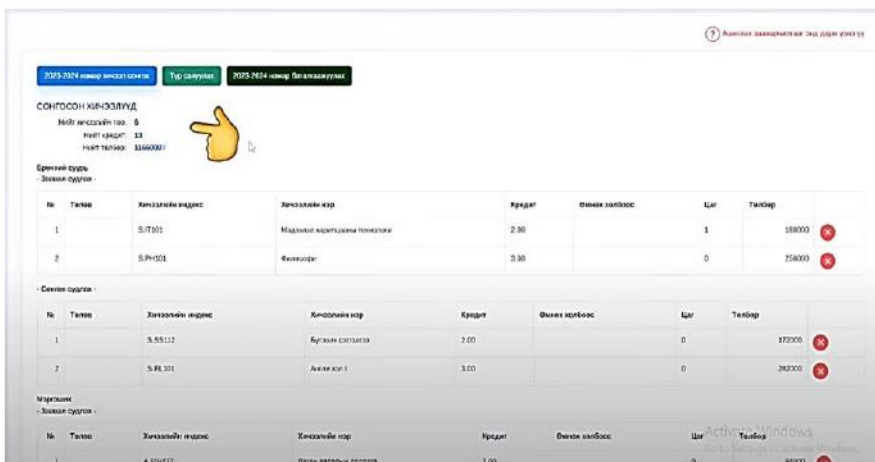
On the Home Page; it provides students with general information and the latest School news and updates. Students can access details like Gmail address, password, Office 365 email address, and its password from the General Information section. In cases where courses are organized in online or blended forms, MNUE employs the Teams programme in Office 365, and a direct access link to Teams is included on the Home Page.

Course Selection

After logging into the Learning Management System (LMS), and navigating to the Course Selection section, students can choose the courses they wish to study for the upcoming semester from the provided list. After making their selections, students are required to click on the "Select" button at the bottom to confirm and finalize their course choices.



After a course has been selected, the number of selected courses, total credits, and tuition fee information are displayed at the top. Click "Remind" to save choices and make corrections if needed. However, once the "Confirm" button is clicked, the course choices are submitted to the Office of Academic Programmes, and further edits are not permitted.



Studying

Coursework: 'Current Courses' section consists of two parts: Course Schedule and Course Progress. In the Course Schedule section, you can view and print the schedule for the selected courses in a given term. The Course Progress section allows you to monitor your progress for each individual course.

Grades: This section allows you to view your grades and cumulative GPA for all completed courses. Additionally, you have the option to print your grade statement by clicking "Get Grade Statement."

Tuition and Fees: This section provides details on student payment information in four parts: Tuition, Dormitory Fees, Fines, and Graduation/Diploma Fees.

Сургалтын үндэсний, магистрийн систем

2025-2024 намар

Сургалтын төлөв: 0

№	Хэлрэл	Сонгоогч кредит	Төлвөл эснэх	Эзэл, тусламж	Төлбөргүй	Цэвэрлэлт	МАНУ төлөх	Төлбөр дүн	
1	2023-2024 намар	35	1270400	0	0	0	1379300	79	
2	2023-2024 намар	11	1044000	0	0	90000	953900	79	
			24	2418000	0	0	900000	2328200	140

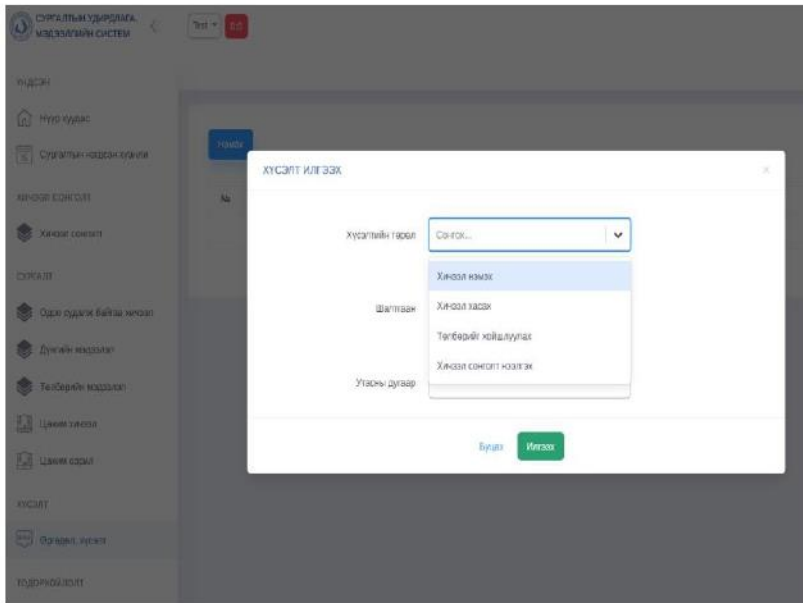
Төлбөргүй: 0

Online Courses: The names and details of the currently online course enrollments are displayed.

Online Tests: Information on exams for courses is provided in this section. Since online tests have specific opening and closing times, students are advised to check the "active time" column and take the test during the designated timeframe set by the Lecturer.

Applications

Applications and Requests: To submit applications or requests to the School, choose the type of request, provide the reason in the designated field, enter the relevant phone number, and click the "send" button.



Student Documents

Resume: The information you entered in LMS is displayed. You can also update your information by clicking the "edit" button. You can print a resume with your information by clicking on the "Print resume" button.

Reference letters: Reference letters confirming your student status, such as "Enrolled Full Time" or requests for grade reports, such as "Informal Transcripts," can be requested in either Mongolian or English.

Additional Information

Regulations: Access all of MNUE's regulations, by Department, by School, valid across the University

Scholarship and Loan Assistance: Provides news, information, and updates related to scholarship and loan assistance

Student Handbook: Access to all of MNUE student handbooks.

Research:

Research: Various research conducted by MNUE is posted.

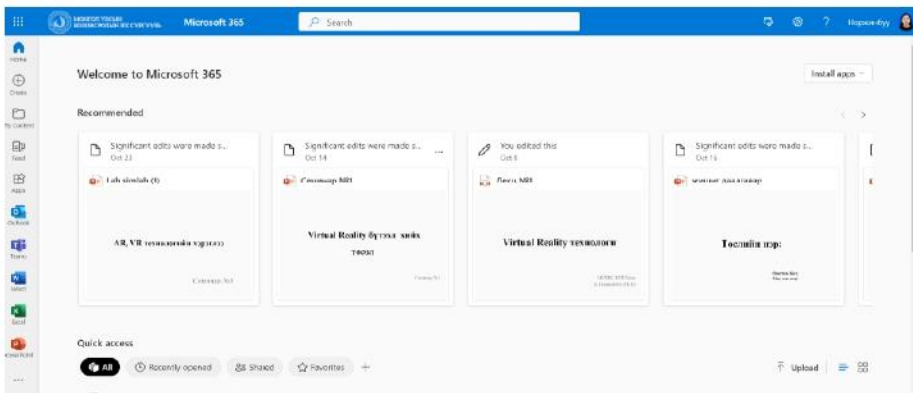
“OFFICE 365” online programme

Office 365 is a cloud-based Microsoft suite offering essential office apps and additional services. Accessible from any device, it enables secure, anytime, anywhere work. Microsoft 365 allows you to work with your files securely stored online. The A1 license provides access to the latest Microsoft Office software for flexible and collaborative productivity.

MNUE provides free access to the "Office 365" online programme for all students during their studies. Students are given a designated “Office 365” email address, and the corresponding email address and password details are available in the general information section of the Learning Management System (LMS).

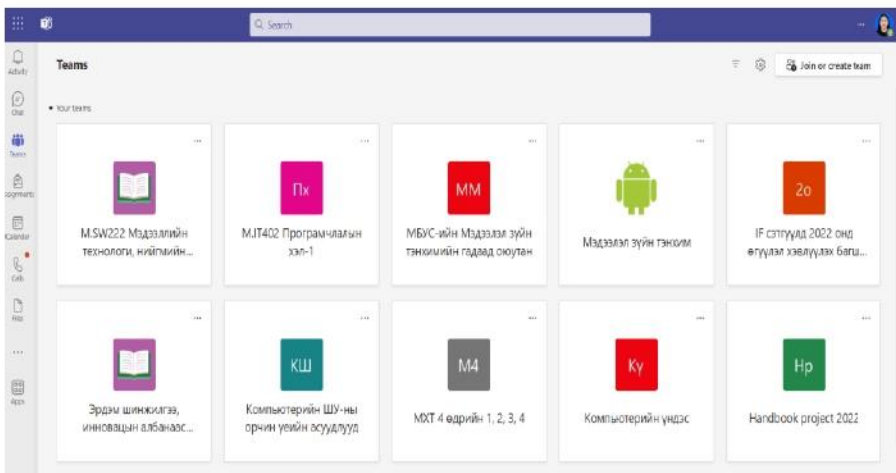
The screenshot displays the LMS interface for a student named 'test_student_118'. The top navigation bar includes the university logo and the text 'СУРГАЛТЫН УДИРЛАГА, МЭДЭЭЛИЙН СИСТЕМ'. A sidebar on the left lists various menu items such as 'Нүүр хуудас', 'Сургалтын нэгдсэн хуачин', 'ХИМЭЭГ СОНГОЛТ', 'Хичээл сонголт', 'СУРГАЛТ', 'Ордо судалж байгаа хичээл', 'Дүнгийн мэдээлэл', 'Төлбөрийн мэдээлэл', 'Цахим хичээл', 'Цахим сорил', 'ХҮСЭЛТ', and 'Өргөдөл, хуулиат'. The main content area shows a profile card for 'test_student_118' with a QR code and contact information. To the right, there is a 'ЗАРЛАЛ МЭДЭЭЛЭЛ' section with buttons for 'Бүтэ', 'Эрүүл мэндийн үзлэг ҮНД ТӨЛБӨРТҮҮ хамрагдах', 'Хамтын ажиллагаа', and 'Цахим хэлэг'. Below this, the 'Сайн дурын ажил' section shows a 'Нийтэлсэн: 2023-11-02 08:17:17.' and a message in Mongolian: '“Сайн дурын ажил” хичээлийг намрын улиралд сонгосон оюутнууд доорх линкээр орж лекцээ үз. Эхсүүр лекцийн агуулгаар сорил ам тухайн сорилд тэнцсэн тохиолдолд хичээлийн лекцийн үндэс ---ЛЕКЦ-1 https://drive.google.com/file/d/1eqY1Cdi-HyXvVI72hdRfR3d0KCRY1j26/view?usp=sharing ---ЛЕКЦ-2 https://drive. ---ЛЕКЦ-3'. At the bottom, the 'Ерөнхий мэдээлэл' section lists contact details: 'test_student_118@365.edu.mn', 'Личинг хэлтэрх бэл эцэ, дарна уу!', 'test_student_118@gmail.com', and 'gkaldf'.

To access Office 365, MNUE students can click the "Log in Teams" link on the LMS homepage, then enter their “Office 365” email and password in the pop-up window.



Using “Office 365” online, you can:

- Access various applications such as Word, Excel, Power Point, Teams, and Outlook.
- Store files up to 1 terabyte (1024 gigabytes) in the cloud.
- Engage in online and blended learning through Teams.
- Communicate with your course Lecturer and peers.
- Receive faster delivery of school services and information



CHAPTER III. MASTER’S DEGREE PROGRAMME AREAS OF SPECIALIZATION FOR MASTER’S DEGREE

1. Admission and Enrollment

International students seeking to obtain a Master’s degree from MNUE must electronically apply and register through the MNUE Admission System (<http://burtgel.MNUE.edu.mn/>). Admissions decisions are made three times a year: September, November, and April. It is crucial to submit all required documents accurately, as any missing or incorrect information may lead to ineligibility for admission. Additionally, providing valid contact details is essential for effective communication throughout the admissions process.

Requirements for applicants:

- 1) The applicant must be a non-citizen of Mongolia and fully legally responsible for themselves.
- 2) Proficiency in the Mongolian language is essential, with a minimum score of 70 in the Mongolian language and writing test. Bachelor's degree holders from MNUE or from other Mongolian universities are exempt from this examination. If the score is below 70 points, the applicant will need to take Mongolian language and writing classes for 6-18 months, based on their proficiency level.
- 3) The applicant must have already completed the requirements for/received a bachelor’s degree.

Documents to be submitted:

Individuals meeting the specified requirements for admission are required to prepare and submit the following documents:

- Copy of foreign passport (Scanned front page, valid for at least 180 days)
- Health certificate
- Certified translation into Mongolian of the Bachelor's Degree diploma
- Electronic Registration Form for Bachelor's Degree Diploma
- Certified Mongolian translation of the Electronic Registration Form for Bachelor's Degree Diploma
- Graduation Reference with QR Code (Certified Translation into Mongolian)
- 4 copies of 3*4 size photos (head shot)

- Receipt of registration fee payment (Khan Bank, MSU Administration, Account: 5031749242, Transaction value: name on passport, passport number)
- The registration fee for the Master's degree for foreign students is 120,000 MNT
- The Mongolian language and writing test fee for foreign students is 50,000 MNT

Admission Confirmation:

- The Rector of MNUE and the Director of the constituent School will issue a joint authorization to admit a student for study in a Master's degree programme.
- A student thus confirmed will receive a student ID and a student service card from the Office of Academic Programmes at the constituent School.

Note: *For newly admitted or transferring students whose bachelor's degree major differs from the master's degree major they intend to pursue at MNUE, it is mandatory to select an additional course to ensure the continuity of course content. This course must be a minimum of 6 credits.*

2. Study Programme for the Master's Degree at MNUE

Study period:

The duration of the master's program is three semesters. Depending on the credits selected by the master's student, the duration may be extended. The MNUE postgraduate courses have three primary semesters: fall, spring, and winter/summer. Each semester lasts 16 weeks and includes core courses, independent study, research work, seminars, and discussions.

Study programme:

The Office of Academic Programmes of the constituent School uploads the syllabus, curriculum, and Lecturer's information on the Learning Management System (LMS) before the course selection process. A master's student must be introduced to the syllabus of Master's programme and make a detailed plan for his/her learning process such as choosing courses and writing the thesis. Therefore, a Specialist of the Office of Academic Programmes and a Student Services Officer provides necessary information and guidance to help the students with their plan of study/course selection.

A Study Programme for the Master's degree consists of a minimum of 30 credits, distributed as follows:

- Basic professional courses: 10 credits
- Specialization courses: Not less than 12 credits
- Research work: 8 credits including Research Seminar and Thesis

Upon successful completion of all courses in the study programme, a student is eligible to write and defend their Master's thesis. Students who fulfill the course credit requirements are awarded a Certificate of Completion of the MNUE Master's Degree programme, which is issued by the Rector of MNUE. However, if a student chooses not to write a thesis, he/she has the alternative of selecting 10 additional credits from the list of professional foundational and specialization courses.

The Graduate Degree Study Programme has the following structure:

№	Content/ Structure	Areas of content
1	Basic professional courses	These courses enable students to search for relevant information, collect and process data from various sources such as books, handouts, monographs, and research articles. They also help guide students with: data analysis and modeling; utilizing software tools for efficient processing; conducting experiments; and developing proficiency in calculations. Furthermore, these courses help students report their research work, make presentations, and write research articles.
2	Specialization courses	Specialization courses set the knowledge standards for researchers in a specific field. Under the instruction of the Supervisor, credit calculation involves independent research and presentations, sharing course content in seminars, collaborative course on writing papers for publication in academic journals, case studies, and examinations. A master's student is permitted to enroll in up to 3 credit's worth of courses offered by other departments, schools, and research institutes related to their field of study, nationally or internationally. These courses count towards fulfilling the overall credit requirements for their specialization.
3	Research work	Guided by the Supervisor, a master's student earns 3 credits in a theoretical and research seminar—1 credit for the research project work and 2 credits for the research seminar. The total credits for writing a master's thesis is 5. Upon meeting specific criteria and gaining approval from the Defense Committee and Supervisor, the master's student becomes eligible to earn the full 5 credits for his/her thesis.

The research project work seminar, along with research and theoretical seminars will be guided by the Supervisor, and students have the opportunity to accumulate credits by successfully completing following activities:

- Active participation in research seminar: 0.5 credit
- Research work discussed in Departmental or equivalent seminars: 1 credit
- Research presented at the research conference of the University or constituent School: 1.5 credits
- Research presented at a nationwide research conference: 2 credits
- Research presented at an international research conference: 3 credits
- Research article published in a research journal registered at MNUE: 2 credits, research article published in a peer-reviewed international research journal in a foreign language: 3 credits

- Participation in an MNUE-funded research project implemented by the Supervisor: 1 credit; participation in a domestic project implemented at the national level: 2 credits; participation in a foreign-funded project: 3 credits
- Research article published in an academic journal indexed by Web of Science or by Scopus: 6 credits

Course selection:

Course selection is based on the curriculum, course standards and course description. The course selection is made, canceled, and confirmed according to the guidance of the relevant Department and Specialist of the Office of Academic Programmes.

The process of course selection involves two on-line stages. Firstly, the courses for the semester are selected and confirmed through "Option-1." Subsequently, the course instructor, date, and schedules are finalized using "Option-2." During the "0" week of the semester, students are required to complete both options online, print their course schedule, sign it, and submit it to the Specialist at the Office of Academic Programmes. Students can take up to 15 credits per semester, excluding research work. However, the minimum total credits required per semester are 10. Students who have not completed or confirmed their course selection are not allowed to attend the courses.

Students have the flexibility to select courses from other state-owned universities in Mongolia, provided they comply with the regulations that govern cross-university study. This includes:

- Ensuring the standards for the chosen courses are equivalent to those within the student's current programme.
- The requirements are similar to MNUE's requirements for elective courses.
- Courses selected outside are not offered at MNUE, are in addition to the required number of courses, and/or are selected to broaden, deepen, or expand the student's knowledge or skills.

Students are eligible to choose courses from the exchange system of other universities at the same level. However, if a course is chosen out of personal interest, it will not contribute to the credit hours of their current programme.

After selecting the courses for the semester and paying the tuition fee, students are permitted to commence their studies.

Tuition fees

1. Tuition fees are based on the credit rating of the courses selected.
2. Students are required to pay their tuition fees before completing "Option-2".
3. Payment options include utilizing grants and loans from specific organizations and individuals.
4. If a student qualifies for MNUE tuition fee deduction, it's important to note that this deduction does not apply to the 5 credits associated with the Master's thesis.

Foreign language examination

Upon completion of 20 credit hours of courses as outlined in the study programme, Master's students are required to take a foreign language examination. Foreign students have the option to take the ToRMON (Mongolian Language Proficiency Test) and are required to score above the average threshold. Students who do not achieve a satisfactory score in the foreign language examination are not eligible to defend their Master's thesis. However, they will have the opportunity to retake the exam in the following term, subject to the payment of a fee.

Supervisor and plan for research work

The constituent School selects the name of the research topic and Supervisor for each student, based on suggestions of professional departments, professors, and students. The chosen research topic and Supervisor for each student are then officially confirmed, on a quarterly basis, the Rector of MNUE.

Duties of the Supervisor

- The Supervisor plays a crucial role in guiding a Master's student's research work and plan, overseeing performance, conducting experiments, and analyzing outcomes. They also provide guidance for them to write research articles and make presentations. Additionally, the Supervisor organizes Master's-level training and research seminars on a regular basis.
- The Supervisor advises and assists in the writing process, while monitoring content, quality, and outcomes to ensure adherence to modern research standards.

Rights and obligations of the Master's student

- The Master's degree student collaborates with the Supervisor to create a research plan, aligned with the Master's thesis topic. This plan undergoes

review by the Head of the Department and requires approval from the Head of the Office of Academic Programmes.

- The student is responsible for conducting research according to the approved plan and submitting progress reports to the Office of Academic Programmes. The Supervisor guides the student through their research and takes notes during supervision sessions. These notes can be useful for tracking the student's progress, identifying areas that need more attention.
- The Rector of MNUE must formally approve of any request to change a Master degree student's Supervisor or to change their research topic; change requests are sent by the relevant professional Department and constituent School.

3. Graduation

Master's Thesis:

A Master's thesis is a detailed research document comprising a proposal, a conclusion, and a recommendation. It delves into a specific issue within a field of study and can involve experiments and data analysis and processing data in accordance with theoretical approaches and research methodologies relevant to the field of study. The thesis aims to provide evidence and support for the research findings and analyze them based on conceptual frameworks or theories relevant in that field of study. The Master's research can take the form of either a project or a monograph. Technical, methodological, and academic writing style requirements for the Master's thesis shall be in line with standards in that field and with MNUE standards as approved by the Rector of MNUE.

Departmental Review and Master's Thesis Preliminary Defense:

- a. The preliminary defense of the Master's thesis will be conducted during the extended seminar of the Professor's team from the relevant department. The date of the seminar, and attendant discussion session may be publicly announced and open to the public. After the extended seminar, a review is conducted at the departmental level to assess the suitability, relevance, quality of the research question, methods, analyses, arguments, conclusions/recommendations, and contribution to the field. The outcomes of this review, along with the meeting report, are then forwarded to the Master's Thesis Defense Committee.

Master's Thesis Final Defense:

- a. Given that the Master's student has completed the courses in the study programme, earned the requisite credits, successfully passed the foreign language examination, fully paid the tuition fee, undergone Departmental review of the research work before the final defense, and the research has been screened by the copyright programme to prevent plagiarism, the Secretary of the Master's Degree Defense Committee will submit the Committee's request for awarding the Diploma for the Master's degree.
- b. The Master's degree Thesis Defense Committee will conduct discussions and evaluations. The Committee meetings are scheduled twice a year, with a resolution issued each time to determine whether a Master's degree student has successfully passed their defense, which requires at least a 75 percent approval rate from the total poll.
- c. In the event of an unsuccessful defense of the Master's thesis, the Master's student has the option to apply for re-evaluation within a period of 2 years. The request for the re-defense process must be submitted to the Secretary of the Defense Committee for the Master's Thesis.

Master's Thesis Submission

After the Defense, the Secretary of the Defense Committee will submit the following documents to the Office of Academic Programmes of MNUE. These documents, along with copies of diplomas, will be kept in the University archives and library. These documents are:

- a) Detailed resume (Form 1)
- b) Report and resolution of the meeting of the Defense Committee
- c) Reference letter of the Supervisor
- d) A completed and signed master's thesis by both the Supervisor and the Defense Committee members, along with one copy of the CD recording of the Defense and Committee discussions/conclusions
- e) Clearance Certificate

The Award of Master's Degree and Graduation

- Upon the successful defense of the Master's thesis, as confirmed by the Defense Committee, the Rector of MNUE will make a decision to award the Master's degree. MNUE is then responsible for printing and handing out the Master's degree diploma in accordance with regulations.
- A graduation ceremony for awarding the Master's degree is held twice a year, in January and June.

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CHAPTER IV. DOCTORAL DEGREE PROGRAMME AREAS OF SPECIALIZATION FOR DOCTORAL DEGREE

1. Admission and Enrollment

Foreign citizens who wish to study for an advanced degree programme at the Mongolian National University of Education (MNUE) are required to complete the electronic application and (if admitted), the registration process through the University's Admission System platform, accessible at [http://\(http://burtgel.MNUE.edu.mn/\)](http://(http://burtgel.MNUE.edu.mn/). Admissions are conducted three times a year, in September, December, and February. It is crucial to ensure that all required documents are submitted correctly and completely; if any documents are missing, if there are discrepancies in the documents, or if the contact addresses are unknown, admission will not be possible.

Requirements for applicants

1. These requirements are for applications who are not citizens of Mongolia, and who are fully legally responsible for themselves.
2. The applicant must meet the Mongolian language requirements; that is, score above 70 in the Mongolian language and writing test. However, if the applicant has completed his/her master's degree at MNUE or at other Mongolian universities, he/she will be exempted from the examination. If the score is below 70 points, the applicant will need to take Mongolian language and writing classes for 6-18 months depending on his/her language level.
3. The applicant must have a bachelor's or master's degree from an accredited university.
4. An applicant for a doctoral program must have completed a master's programme either in their home country or in Mongolia; a separate visa authorization will be required if conducted in Mongolia.

Documents to be submitted:

The doctoral degree programme applicant who meets the above requirements shall submit the following documents.:

- Copy of foreign passport / Scanned copy of the front page of the passport, valid for at least 180 days/
- Health certificate
- Copy of bachelor's degree diploma, certified by the issuing country.
- Certified translation of a copy of the bachelor's degree diploma into Mongolian
- Electronic registration form for bachelor's diploma

- Certified translation of bachelor's degree transcripts
- Copy of master's degree diploma
- Certified translation of master's degree diploma into Mongolian
- Electronic registration form for master's diploma
- Translation of the electronic registration form for Master's diploma
- Graduation Reference with a QR code (Certified translation in Mongolian)
- 4 copies of 3*4 size photograph (head/shoulders)
- For foreign students, the registration fee for a master's degree is 120,000 MNT.
- The Mongolian language examination fee for foreign students is 50,000 MNT
- Receipt of registration fee payment /Khan Bank, MSU Administration, Account: 5031749242, Transaction value: name on passport, passport number/

Admissions Decisions:

- Admissions decisions are made within 1-2 months of the application deadline. All applicants will be notified of their status by official, written letter from the Director of the School to which they applied and after the BA/MA degree credentials, referees have been checked.
- Once admitted, the student will sign the MNUE student study contract, receive a student ID, and obtain a student service card from the Office of Academic Programmes of the relevant school.

Note: For newly admitted or transferring students whose master's degree major differs from the doctoral degree major, they intend to pursue at MNUE, it is mandatory to select an additional course to ensure the continuity of course content. This course must be a minimum of 6 credits.

2. Study Programme

Duration of study:

The doctoral programme at MNUE typically takes 6 semesters to complete. However, the duration may be extended depending on the credits chosen by the doctoral student. MNUE's graduate programme consists of three semesters: fall, spring, and a combined winter - summer session. The graduate programme at MNUE comprises three semesters: fall, spring, and a combined winter-summer session. However, students are permitted to enroll for a maximum of two semesters per year.

Each semester lasts for 16 weeks and includes core coursework, self-study time, research work, seminars, and discussions.

Study Programme

The Office of the Academic Programmes posts the study programme, the course schedule for the semester, and teacher information to the information system before course selection begins. A Specialist of the Office of the Academic Programmes of the relevant school and the Student Services Officer provide necessary information to the students. Doctoral students should familiarize themselves with the Degree Programme Requirements, and make a study plan based on this, including timing for the required coursework, conducting the research and writing.

The study programme for doctoral degree has the following structure, consisting of at least 60 credits:

- Basic professional coursework -12 credits
- Specialization course -18 credits
- Research work (research seminar, dissertation research, writing) -30 credits

After completing their coursework, students receive a Certificate of Completion of the MNUE doctoral programme, meaning that they are eligible to write and defend a doctoral dissertation. They then continue to conduct their research during the valid period of the programme, and complete the research credits by writing and defending a doctoral dissertation.

The following chart summarizes the elements of the doctoral degree study programme:

№	Content Structure	Content Areas
1	Basic Professional Courses	The basic professional courses in the graduate programme are designed to equip students with a wide range of skills. These include the ability to search for information related to their research area, collect and process data, utilize resources such as books, handouts, monographs, and research articles, model and analyze data, use software programmes for data processing, conduct experiments, report research work, make presentations, and write research articles.
2	Specialization Courses	Specialization courses are designed to set the benchmark for the level of knowledge expected from a researcher within a specific specialty. Under the guidance of a supervisor, credits are calculated based on presentations, discussion of course

		<p>content in professional seminars, course papers, case studies, and examinations.</p> <p>In addition to the core specialization courses, doctoral students have the flexibility to choose courses from other departments, schools, and research institutes (up to 6 credits total). These selected courses contribute to the overall course credit for the specialization.</p>
3	Research Work	<p>In the MNUE doctoral programme, students are expected to earn 3 credits from theoretical and research seminars. This includes 1 credit for research project work and 2 credits for the research seminar.</p> <p>The doctoral dissertation consists of 24 credits. These credits for doctoral research work will be awarded if the results of the work are published in a peer-reviewed journal and presented to two relevant departments.</p>

Research project work seminar and research and theoretical seminars will be conducted under the instruction of the supervisor, and credits are earned by completing following activities:

- Active participation in research seminar: 0.5 credit
- Research work discussed in departmental or equivalent seminars: 1 credit
- Presentation at the research conference of the university or constituent school: 1.5 credits
- Presentation at a nationwide research conference: 2 credits
- Presentation at an international research conference: 3 credits
- Research article published in a journal registered at MNUE: 2 credits; research article published in a peer-reviewed international research journal in a foreign language: 3 credits
- Participation in a MNUE-funded research project implemented by the supervisor: 1 credit; participation in a domestic project implemented at the national level: 2 credits; participation in a foreign-funded project: 3 credits
- Research article published in an academic journal indexed by Web of Science or Scopus : 6 credits

Course Selection:

Course selection is based on the Study Programme, course standards and definitions. Course selections, cancellations, and confirmations are made according to guidance provided by the relevant department and by a Specialist in the Office of Academic Programmes.

Course selection is made through a two-stage, electronic procedure. In the initial stage, "Option-1" allows students to carefully select and confirm their chosen courses for the semester. Following this, "Option-2" is used to finalize essential details, including the course instructor, dates, and schedules. During the "0" week of the semester, students are required to complete both options online, print their course schedule, sign it, and submit the document to the Specialist in the Office of Academic Programmes. To maintain a balanced workload, students are allowed to study up to 15 credits per semester, excluding research credits. However, the minimum requirement for total credits per semester is 10. Students who have not completed or confirmed their course selections are not allowed to attend the courses.

Doctoral students are allowed to select courses from other state-owned universities according to the regulations for cross-university coursework, and according to the exchange system policies of the doctoral programmes of other universities. Factors to consider when selecting these external courses for study in MNUE's doctoral programme include:

- Courses that can fulfill the requirement for *required courses* in the Doctoral Degree Programme, that may also be offered at MNUE. These extramural electives must: have equivalency of contact hours and course credit calculations; cover material in the course syllabus that is relevant to the course title; employ modern teaching methods and materials; have valid assessments of learning; have established quality of Instructor
- Courses that can fulfill the requirement for *elective courses* in the Doctoral Degree Programme, but that are not offered at MNUE. These extramural electives must: have equivalency of contact hours and course credit calculations; cover material in the course syllabus that is relevant to the course title; employ modern teaching methods and materials; have valid assessments of learning; have established quality of Instructor
- *Additional courses, beyond the required number of credits*, which can broaden the student's knowledge and skills related to their research topic, and which fulfill the requirements described in the points above. However, if a course is chosen solely out of personal interest, it will not contribute to the credit hours of their current programme.

After selecting the courses for the semester and paying the tuition fee, students are permitted to commence their studies.

Tuition and Fees

1. Tuition money due is based on the number of credits for each course.
2. Students are required to settle their tuition bill before proceeding with the "Option-2" course confirmation.
3. Students have the option to utilize grants and loans from specific organizations and individuals to pay their tuition costs.
4. If a student qualifies for the MNUE tuition reduction, this deduction will not apply to the 24 credits associated with the doctoral dissertation.

Foreign Language Examination:

The foreign language examination is a crucial part of the doctoral programme. After completing 20 credit hours of courses outlined in the Study Programme, the doctoral student will take this examination. Foreign students have the option to take the ToRMON (Mongolian Language Proficiency Test) and are expected to score above average. Students must attain a satisfactory grade in the foreign language examination to qualify for defending their doctoral thesis. Those who do not meet this requirement have the option to retake the exam, in the following term, subject to a fee.

Supervisor and Research Plan:

Suggestions from professional departments, professors, and doctoral students are considered when selecting the research topic and supervisor for each student. The final topic and supervisor for the student is authorized by the Rector of MNUE. Doctoral students may have 2 supervisors if necessary.

Duties of the Supervisor:

- The duties of the supervisor encompass guiding the student in selecting a suitable research topic, formulating a research plan, overseeing performance, assisting in experiments, and analyzing data. The supervisor plays a crucial role in the academic progression of the doctoral student including: discussing the research question and approaches to addressing it; suggesting relevant research methods to address the research question; reviewing data and conclusions; offering guidance in selecting journals in which to publish research findings; help identify quality international conferences at which to make presentations; introducing the doctoral student to peers in the discipline/research field; and writing letters of

recommendation upon graduation. Additionally, the supervisor organizes regular research seminars within the doctoral programme framework.

- The supervisor guides the student through the research process, taking notes during supervision sessions that can be valuable for tracking progress and identifying areas that require more attention.
- Continuous advice and feedback are provided throughout the research, writing, and dissemination processes, with a focus on maintaining scientific objectivity and standards in research content, quality, and outcomes.

Rights and Obligations of the Doctoral Student:

- The doctoral student works in collaboration with the supervisor to develop a research plan aligned with the topic of the doctoral dissertation. This plan is reviewed by the Head of the Department and must be approved by the Head of the Office of Academic Programmes.
- The student is obligated to conduct research in accordance with the approved plan and submit progress reports to the Office of Academic Programmes.
- Any change in supervisor and/or research topic must be approved by the MNUE President, and is based on a proposal from the relevant professional department and constituent school.

The Doctoral Dissertation:

A doctoral dissertation is a scholarly piece of writing designed to address specific issues within a field of study. Its objective is to offer research-based solutions questions relevant to a specific field of study. The dissertation involves a thorough comparison of research findings with existing or ongoing studies, emphasizing the novelty of the student's theoretical and/or practice-based research question. It uses modern methods, sources, and analyses and its length, format and publication adheres to the specific requirements and guidelines in accordance with MNUE's published standards.

Doctoral Dissertation Preliminary Defense:

Based on the credits earned, foreign language test scores, and tuition fee, the candidate's dissertation will be discussed in two major seminars by at least two professional departments (teams of professors). The date of the professional seminar will be publicly announced, and it may involve scientists from other universities and research institutions.

The topic and structure of the doctoral research will be discussed by the department in the 5th semester with the possibility of further discussions if deemed necessary. Based on the suggestions from the departmental discussion, the topic and structure of the research work will be refined and the writing process will continue.

Plagiarism:

Maintaining zero tolerance for plagiarism is crucial in activities like presenting at conferences, sharing posters, or publishing articles, where giving credit to sources is vital for the honesty and trustworthiness of academic work.

If the dissertation is considered academically qualified based on the discussions from the two major seminars, and the dissertation passes the plagiarism screening programme and meets the necessary qualifications, the academic supervisor will submit a request to the Defense Committee for the Doctoral degree along with the relevant materials. If the requirements are not met, the candidate and supervisor will need to revise the work for further improvement.

Final Defense of the Doctoral Dissertation:

- If the defense of the doctoral dissertation is unsuccessful, the doctoral candidate can apply to re-defend their dissertation once within a 3-year period. The request for the re-defense must be submitted to the Defense Committee for the Doctoral Degree within x months of the new defense date.
- The dissertation is required to be written in Mongolian Cyrillic script, and a concise introduction about the dissertation in English, limited to 3 pages, must be attached.
- In the case of a successful defense, the decision of the Defense Committee will be forwarded to the Office of Graduate Programmes (Accept, Accept with Minor Changes, Accept with Major Changes, Reject)

Doctoral Dissertation Submission:

Following the Defense, the Secretary of the Defense Committee will submit relevant documents to the Office of Academic Programmes of MNUE. These documents, along with duplicates and copies of diplomas, will be kept in the MNUE's archive and library. These documents include:

- a) Detailed resume (Form 1)
- b) Report and resolution of the meeting of the Final Defense Committee

- c) Recommendation letter of the supervisor
- d) A completed doctoral dissertation signed by the doctoral student, the supervisors and Defense Committee members, along with one copy of the CD recording of the Final Defense
- e) Clearance certificate

A copy of the dissertation will also be submitted to the Mongolian National Library, the Mongolian National Park of Information Technology.

3. Graduation

Granting of the Ph.D. degree

Upon successful defense of the doctoral dissertation, as verified by the Defense Committee, the Rector of MNUE will make a decision to grant the doctoral degree. The graduation ceremonies to award doctoral degrees are held twice a year: in January and June.

CHAPTER V. RULES AND REGULATIONS FOR MNUE DOCTORAL STUDENTS

Grades:

- Student academic performance in terms of knowledge, skills, attitude, and assessment of learning is evaluated and a letter grade assigned for each course.
- A numerical Grade Point Average (GPA) is calculated each semester, as well as a cumulative GPA. Upon graduation, the student's total Cumulative GPA is recorded as a valuation of the student's academic performance in the degree programme as a whole. The total score and grade point assessment of each subject student score results from the corresponding credit. This is multiplied and the sum calculated dividing the sum of credits, the average arithmetic, and precision of decimal places. This is illustrated as follows:

$$TSc = \frac{\sum_{i=1}^n K_i \cdot O_i}{\sum_{i=1}^n K_i} \quad GPA = \frac{\sum_{i=1}^n K_i \cdot \Delta_i}{\sum_{i=1}^n K_i}$$

- In-number of courses
 - K_i - given (i) number of lesson credit hour
 - O_i (Δ_i) - given (i) number of subject score (grades)
 - TSc (GPA) - total score (grade point assessment)
- Every semester, each student reviews their GPA and personally confirms their grade sheets with the curriculum department within a week after the assessment is given. The assessment of academic achievement allows students to make their action plans based on the analysis of the learning progress.
 - MNUE's Grading Scale is as follows:

Grade Value in percentage	Grade Value as a Letter	GPA in Numerical Form	Master's and Doctoral Students
98-100	A+	4.3	Passing

94-97	A	4.0	
91-93	A-	3.7	
88-90	B+	3.3	
84-87	B	3.0	
81-83	B-	2.7	
78-80	C+	2.3	
74-77	C	2.0	
71-73	C-	1.7	Not Passing
68-70	D+	1.3	
64-67	D	1.0	
61-63	D-	0.7	
30-60	F	0	Not Satisfied
0-29	W		

- From time to time a student may not complete a course, in which case, the terms in the chart below are used, and recorded as letters on their transcripts. These letters do not carry any numerical value, thus temporarily lowering the GPA until the course is completed.

Letters	Meaning
I (Incomplete)	This shall be used for re-completion and re-examination and to upgrade one's progress assessment scores (homework and assignments are incomplete, and missed progress assessment tests or midterm examinations) for decent reasons in accordance with the article 4.6.18 of Academic Regulations.
W (Withdraw)	A student's performance in a course is marked as withdrew due to a lack of attendance, late submission of assignments, and low assessment scores. If the student has not attended at least 2/3 of the total course, has not submitted homework tasks and independent assignments on time, missed progress and final assessments, and has been consistently assessed with the lowest scores (0-29%), the course is referred to as a repeat course.
WF (Withdrew Failing)	If a student is not able to complete a course due to a heavy study load or other circumstances, he/she can be released from the course at the initiation of the course instructors or teachers, with the student's consent. The reasons for the inability to complete the course may include challenges in submitting assignments on time or missing midterm and final examinations. In this case, the course is referred to as a re-studied course.
S (Satisfactory) "Passed"	This designation is used to indicate that the student has successfully completed compulsory and elective courses, as outlined in the study plan for social and humanitarian work, as well as any specially added courses.
U (Unsatisfactory) "Not passed"	

A, B, C, D, F	The final assessment scores of A, B, C, D, and F, assigned at the end of the semester, can not be designated as a W (Withdrawal) or as a WF (Withdrawal Failing), despite a student's request."
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- The Office of Academic Programmes for each School of MNUE shall confirm an Incomplete designation for every student who is able to complete the course assessment within the first month of the next term. A student with an I designation shall not bear any additional payment.
- Additional markings academic credits are not considered in the total GPA.

*** Students are considered to have completed the credit hours for a course if they have taken the course and earned a grade of 71 (C-) or better. If a student receives a grade lower than a C-, they will be required to retake the course, which will involve the cost of credits for that specific course.

Leave of Absence:

1. A student can request a semester or an academic year leave, to be decided by the Director of the constituent School. Any requests for extension or re-issuance of leave must be made in writing.
2. If a student takes a leave of absence, the payment for that semester will be deducted; the remaining amount will be applied to future studies.
3. If a student wishes to return to their studies before the end of their leave period, they must submit a written request. The School Director will then decide whether to allow the student to continue their studies, in consultation with course Instructors.

Expulsions:

1. Students who fail to attend courses, conduct research, and/or pay their tuition and fees for two consecutive semesters without official permission may be expelled from the University.
2. If a student is expelled due to academic or ethical issues, or requests for exemption, they are obligated to reimburse the expenses covered by the State or the sponsoring organization.
3. If a student who has been released from the University wishes to resume their studies, the courses they previously completed will be considered equivalent to the course plan implemented in the current academic year. The determination of equivalency will follow the procedure outlined in the MNUE's Equivalent Course Regulations.

4. Master's and Doctoral degree students who have been dismissed from the University for specific reasons may request to continue their studies. They may be allowed to do so, provided they have earned the appropriate credits by studying the courses in the curriculum.
5. Master's students seeking re-enrollment will pay a fee equivalent to 2 credits, and doctoral students will pay a re-enrollment fee equivalent to 3 credits.

Student Transition and Transfer:

- Master's and doctoral students currently enrolled at an accredited Mongolian university accepting MNUE credit hours may request a transfer to MNUE. The request, along with supporting documents, must be submitted for approval to the Director of the constituent School.
- Students seeking to transfer between MNUE Departments or Schools can do so by submitting their request, along with relevant documentation, for approval by the School Director. Factors such as credit differences between majors, fees, scholarships, discounts, and lack of tuition debt will be taken into account.
- A Master's student at MNUE can transfer up to 10 credits from a foreign university where credits are mutually acceptable with MNUE, and up to 6 credits from a Mongolian university accredited by the National Council for Education Accreditation. Similarly, a doctoral student can transfer up to 20 credits from a foreign university and up to 9 credits from a Mongolian university under the same conditions.
- Transfer students must submit the following documents:
 - a. application letter stating the reason for requesting a transfer
 - b. certificate confirming the student's current enrollment status
 - c. copy of the School's official admission documentation
 - d. release/approval documentation from the current school
- If these documents are written in a foreign language, they must be officially translated and notarized.
- The transfer application and other documents must be submitted to the department and the Office of Academic Programmes of the School at least two weeks before the start of the semester.

- If the above-mentioned documents of the transferring student are not delivered within the deadline, the student request will be resolved in the context of the next academic term

Assistantship Guidelines for Master's and Doctoral Students:

At the commencement of the academic year, MNUE schools, departments, offices, and units will assess the opportunities for assistants within their respective units. The selection and appointment of qualified master's and doctoral students for assistantship roles will be undertaken. Doctoral students are eligible to serve as teaching assistants, research assistants, and administrative assistants, while master's students can take on roles as research assistants and administrative assistants.

Assistantship Requirements and Criteria:

1. Must be a master's or doctoral student at MNUE;
2. Demonstrates ability to work effectively in a team; proficiency in a foreign language; competency in research methodology and information communication technology;
3. Commitment to work within the framework of MNUE's mission and adhere to relevant rules and regulations;
4. Doctoral Assistantships: completion of at least 40% of doctoral research work; accumulation of 1/3 of the total required credits; cumulative GPA above 3.0 in their degree work;
5. Master's Assistantships: Accumulation of 1/3 of the total required credits; GPA above 3.0 in the previous education degree;
6. Must have received permission from the employing unit to work as an assistant;
7. For assistant teachers, possession of a teaching certificate is required, along with an international foreign language test score, as relevant
8. Foreign master's and doctoral students should possess a high level of oral and written communication skills in the Mongolian language.

Rights and Obligations of Assistants:

- Assistantships are temporary part-time in nature, and tasks and duties will be defined in the contract.
- Administrative assistants will work up to 20 hours per week as specified in the contract
- The assistant is expected to possess a high level of personal organization and communication skills, and must work within the framework of MNUE's mission and relevant regulations.
- The term of the assistant's contract is initially up to 12 months; it may be extended once if the evaluation of work performance exceeds 75 percent.
- The assistant has the right to request the termination of the contract for good cause.
- Qualified foreign master's and doctoral students have the right to participate in the selection process for assistant positions.

Evaluation of Assistant:

The work performance, quality, and results of the Assistant, as outlined in the contract, will be evaluated by the faculty. Calculation of teaching hours will be performed in conjunction with faculty credit calculations and submitted to the Office

of Academic Programmes for review. A performance rating of “Satisfactory” will be assigned if the assistant receives a score exceeding 75 percent.

Official and Unofficial Documents Issued by MNUE

Student ID: Students will receive a student ID upon enrollment at MNUE. In the event of loss or damage, it can be reissued.

Grades and Transcripts: The Office of Academic Programmes of the constituent school provides official assurances of the student's status at MNUE as well as the grades for the study periods completed, along with the cumulative GPA. An unofficial transcript of grades can be obtained from the student database at no cost. Official transcripts include semester-by-semester grades, including failed grades, and final GPA.

Diplomas and Badges: Upon successful completion of their degree work, graduates receive a degree, diploma, official transcripts, and badge as official recognition of their accomplishment at the scheduled graduation ceremonies after fulfilling the requirements of the degree programme.

Transcripts and References: Transcripts are issued by the Office of Academic Programmes and Teacher Development Office. The list of grades in the diploma transcripts includes only those grades that the student has passed during his/her studies, omitting any failed grades.

Replacement of Abandoned, Lost, Destroyed, Unusable, or Misprinted Diplomas: Abandoned, lost, destroyed, or unusable diplomas of MNUE graduates, or re-issue due to surname-change, can be obtained upon the graduate's request, provided relevant materials are available.

- The replacement diploma will include the date of the completion order and the old diploma number, certified by the signature, stamp, or seal of the current director and relevant authorities.
- A fee equivalent to 3 credits will be charged for the cost of the diploma materials and the service fee for diploma issuance. Fees are calculated based on the base credit rating for the year the student graduated.

Reference and Inquiries: At the request of an individual, a service fee of 5,000 MNT will be charged for a reference, in Mongolian, and 10,000 MNT in English.

CHAPTER VI. USEFUL INFORMATION

Ulaanbaatar

Ulaanbaatar, the capital of Mongolia, is a growing city with a population of 1,649,172 as of 2021. Established as the country's capital in 1911, the city was reorganized into 6 main districts and 3 satellite districts, making a total of 9 districts covering 4,704.4 km².

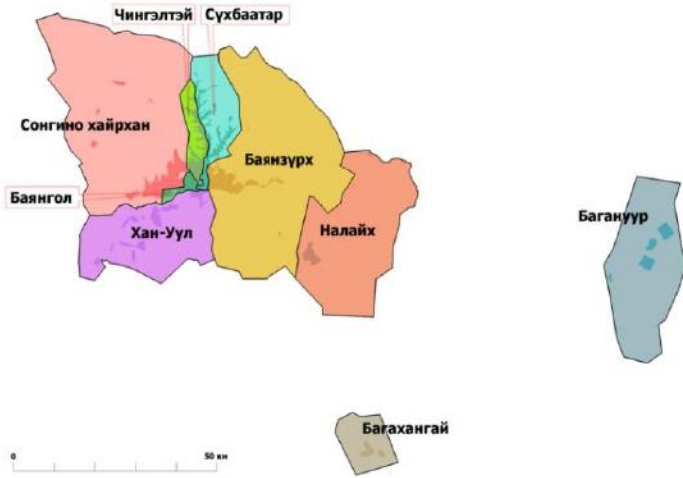
Situated in the central part of Mongolia in the Tuul-Selbe river valley, Ulaanbaatar is surrounded by the Bogd Khan, Songino Khaikhan, Chingeltei Uul, and Bayanzurkh mountains at an altitude of 1300-1350 meters above sea level.

The city was relocated from time to time until it settled in its current location in 1778. It was the main center of religion and trade during the 18-19th centuries, but it grew into a political, economic, cultural and technological center of Mongolia in the 21st century.

Population: The population of Mongolia is 3 million, of which 1.6 million live in Ulaanbaatar.

Climate: Ulaanbaatar is considered the coldest capital in the world due to its high altitude. The average annual temperature is -1.3 °C. Summers are short and warm, but winters are long and very cold. The average winter temperature in Ulaanbaatar city reaches -25°C.

Administrative units: Ulaanbaatar is divided, administratively, into 9 Districts, which are further divided into khoroos. The districts are: Bayanzurh, Bayangol, Songinohairkhan, Chingeltei, Sukhbaatar, Khan-Uul, Nalaih, Baganuur, Bagahangai.



Districts in Ulaanbaatar

Public transportation: This is the city's primary and most economical means of travel. With over 1,200 buses operated by 21 enterprises, the extensive network covers 79 directions within the capital. Beyond the city limits, there is a long-distance bus system connecting Ulaanbaatar to various cities and towns in the Provinces.

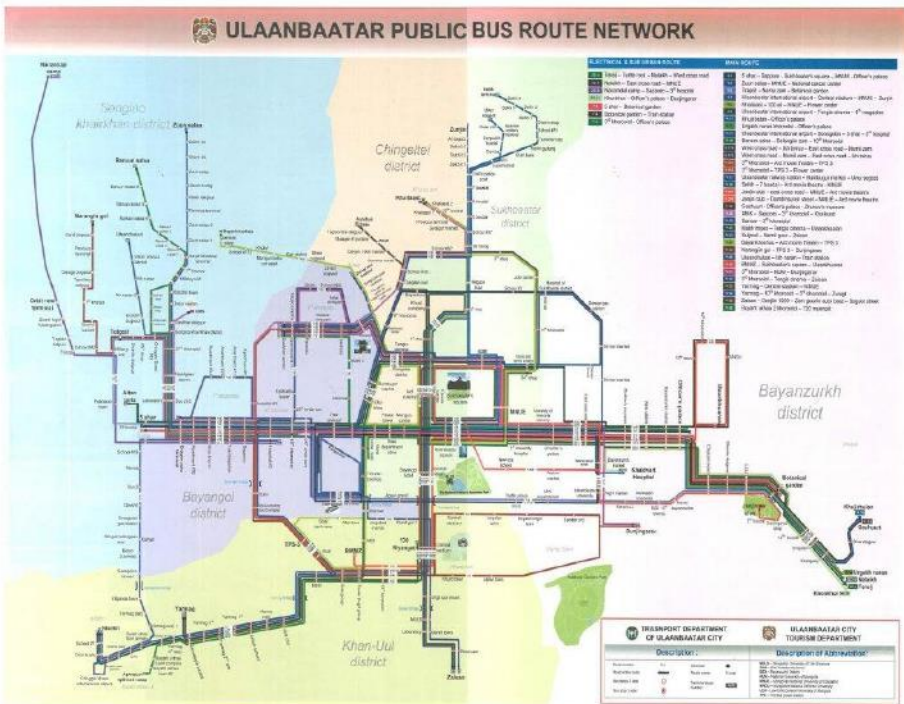
The public buses are reliable, operating from 6:40 a.m. to 10:30 p.m. daily. While some routes can be quite busy, particularly during rush hours, passengers can ride the buses more easily by utilizing the UB Smart Bus application, which allows them to track buses and locate bus stops. The application user menu is in English, providing accessibility, although bus lines and stops are labeled in Mongolian Cyrillic.

Public bus fares, U-money, bus cards: In Ulaanbaatar, the public bus fare is 500 MNT for a one-way bus trip and 300 MNT for a trolleybus ride. Since 2016, buses no longer accept cash, so you will need a U-money or other bus card, which costs 3600 MNT. The initial card is empty, so you'll need to recharge it with a minimum of 500 MNT, up to a maximum of 90,000 MNT. If you re-board another bus within 30 minutes, there's no additional charge.

How to use the public bus?

1. Purchase a U-money, or bus card for 3600₮ at major bus stops, Circle K, CU, and V point stores, which are open 24 hours. Top up the card with your desired amount.
2. Identify the right bus line. Bus routes are displayed in Cyrillic on the front of the bus. Go to the nearest bus stop, note the bus sign.
3. Enter the bus through the front door and tap your card on the payment machine next to the driver. For English speakers, Google Maps can help track your journey since there is no English information on the bus.'
4. If you get on the wrong bus, exit at the next stop. To utilize free access within 30 minutes, press the card on the machine near the back door.
5. When getting off, use the middle or back door. Before exiting, tap your card on the machine by the door.

The public bus routes under the auspices of the Metropolitan Department of Transportation in Ulaanbaatar in 2019 are shown below.



Section I
Section II
Section III
Section IV
Section V
Section VI

Foreign student visa information

For foreign students seeking an E2 visa to study in Mongolia, the following documents must be prepared:

1. Copy of Passport: Include passport replacement documents with a validity period of not less than 180 days.
2. Financial Guarantee
3. Health Certificate: Issued by a hospital within the last 3 months.
4. Study Contract
5. Receipt of Stamp Fee Payment: Pay 2500 MNT to Golomt Bank account No. 1320000052. Clearly write your name and passport number on the transaction.
6. Visa Application Form /3*4 size head shot photo/ 4 copies
7. Student Information: Accurately write and submit your general information, including home address, phone number, email address in your country. If employed, include the name and phone number of the workplace, as well as the contact person's name and phone number in your home country. Also provide the emergency contact information of someone from your country including: name, relationship to you, telephone number, email.

Important reminders for visa procedures:

- Visa Validity: The approved visa is valid for 60 days from the date of issuance.
- Registration Upon Entry: After obtaining visa approval and entering the border, registration must be completed within 48 hours at the Immigration Agency of Mongolia. The officer who sent the visa approval will handle online registration. Failure to register within 48 hours will result in penalties.
- Residence Permit Application: Students must apply for a residence permit within 21 days from entering the country's border. This application is to be submitted to the Immigration Agency of Mongolia.
- Consequences of Misrepresentation: Any discovery of forged documents, false declarations, or obtaining a visa through deceptive means will lead to reapplication after 180 days. If the rejection is based on other grounds, reapplication can be done after 30 days.

- **Visa Approval Processing Time:** The processing time for visa approval is 5 working days.

News and information for international students

In order to help international students to adapt to their new environment and obtain a better understanding of Mongolian culture and lifestyle, MNUE provides students with following information, based on collaborations with relevant organizations:

- Mongolia's history, culture, geographical location, climate, and population
- Mongolian customs, religion, and etiquette
- Entertainment options for young people in Ulaanbaatar, prices and types of entertainment
- Health and safety tips for preventing diseases and accidents as well as emergency services
- Restaurants that serve traditional Mongolian food, places to purchase groceries, and affordable daytime eating places
- Organizations offering self-development programmes, opportunities for volunteer and social activities
- Popular smartphone applications used in Mongolia

Emergency Numbers

Fire Station 101

Emergency Management 105

Police/Traffic Police 102

Medical Emergency 103

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